



Gordon East Public School String Ensemble

Parent Roster Rehearsal Instructions

Parents of students in the Mozart Ensemble will be rostered on approximately once per term to assist the String Ensemble Conductor with the morning rehearsal. To comply with child protection regulations at least one parent must be present throughout each rehearsal. Thus parent attendance is important and cover/swap must be organised in advance if you are unable to attend your rostered date.

All new parent volunteers need to complete a ***“Working with Children”*** form at the school office before commencing rehearsal duty.

The rostered parent should be present from **7.55am**, when the children arrive, until all the equipment has been put away and the children have left – generally 9am, when rehearsal has finished.

Parents rostered on for rehearsal have the following duties:

- Encourage the children to help with setting up and packing away of the rehearsal area. The library is a shared learning space and the chairs, instruments and music stands need to be completely assembled for practice and packed away afterwards. The Strings Conductor will tell you what is needed.
- Help children setup instruments, stands, chairs and music.
- Help settle children in readiness for the rehearsal.
- Mark the attendance roll – kept on the Conductor’s laptop.
- Follow instructions from the String Ensemble Conductor.
- Remain in the library to satisfy child protection guidelines.
- Be positive and encouraging towards the children and help the younger ones with their music, shoulder rests etc.



Gordon East Public School Parents & Citizens Association

ABN 20 563 274 973

Rosedale Road Gordon 2072 Telephone 9498 2011 Fax 9498 4173

- Be available to stamp signed practice books at the end of the session.
Stamp a STAR (5 practices with a parent's signature) on the front, and on the date in the book.
Stamp a SMILEY FACE for anything less - even just for coming!
If children have forgotten to get parents to sign, they may leave the stamping until the following week when the parent's signatures are there.
Mini merits are distributed for every 5 Stars, and the 5th Star must be initialed on the front of the practice book.
- Give out stickers at the end of rehearsal.
- Assist with the packing away of equipment. Put away chairs and return the library to its original state.
- Return music stands and the Conductor's music stand to storage. These are stowed in the small Cleaners Cupboard just inside the right-hand entrance of the school hall.
- Children who need to leave the hall for the toilet, drink or collection of anything, should leave in pairs if it is before 8.40am. Please remind children to remain within school boundaries at all times.
- Encourage students not involved with the string ensemble to remain outside the library.

String Ensemble Coordinator: Leandra Hawkins 0409 599 585

-----*Thank you for your ongoing support of our school Music Programme*-----